

General Information

The Extended Day Program opened in September 1995 to provide quality before and after school care for children attending Groton Dunstable Regional Schools. In September 1997, with the opening of the Peter Twomey Youth Center, the program was able to expand to include a Youth Club for Middle School students. In 2004 we expanded again to the Swallow Union School, in Dunstable. The program is a non-profit, self-supporting program sponsored by the Groton-Dunstable Regional School District. It is designed to provide exciting and enriching activities in a supportive and nurturing environment. The program is open from 7:00 a.m. to 6:00 p.m. and follows the school calendar except for the day before Thanksgiving and the last day of school, when the center is closed.

The Early Start Program

This program begins at 7:00 a.m. in the Florence Roche Cafeteria or Swallow Cafeteria & ends with the start of the school day; breakfast is offered. Children are walked into the program by their parents and will walk to their classroom for the start of the school day.

The After School Program Grades K-4

The Extended Day Program begins immediately after school & end at 6:00 p.m. Children are divided into age appropriate groups. Students are given the opportunity to choose from a variety of activities: arts & crafts, outdoor play, etc. The program provides a snack and a drink.

Middle School Grades 5-8

This program is available to Middle School students after the school day and ends at 6:00 p.m. It provides students with a supervised environment at the Peter Twomey Youth Center. Time and place is set aside for homework, and involvement with the Extended Day Program will be encouraged. However, independent, age appropriate activities are also be available. The program provides a snack and drink.

The Drop-In Program

Drop-ins are available on a first come first service basis, and only if space is available. Permission must be requested from the extended day office prior to attendance. Availability for attending is not guaranteed.

Vacation Weeks

You must be enrolled in the program to attend during vacation weeks. Sign up for the week must be made a minimum of one week prior to the start of the vacation.

Registration

Registration is on first come first serve basis and is open to any child enrolled in the school district. Space is limited and fills up fast. **Swallow Union students must register for the SU program.** Please register as soon as possible, before the start of school. There is a **\$25 Registration Fee if you register after August 9, 2018.** If you **withdraw** during the school year and re-enter at a later date you will be charged the \$25 registration fee. This program is Chapter 766 supported, and is handicapped accessible.

Tuition

The monthly tuition is based on the school year, divided into 10 equal payments. Tuition is due in full by the 1st day of each month. There are late payment fees charged if payment is not received by the 1st of the month. We reserve the right to require money order or cash from those with previous payment issues. Please understand that the program is staffed according to the daily number of enrolled children and the staff is paid whether or not your child is in attendance. Programs are offered during the vacation at an additional cost. There is a 10% discount applied to any additional family member(s).

Attendance

Please choose your pick-up time carefully as **ANY CHILD STILL IN ATTENDANCE AFTER THEIR SCHEDULED PICK UP TIME WILL BE CHARGED A LATE PICK UP FEE.** We understand that emergency situations do arise. Please make a conscious effort to pick up your child on time or have a back up person available in case you are detained. You must notify the program in the event that your child is absent or will not be attending on a scheduled day by calling the office. There is a **Fee** charged if you do not notify the extended day office of your child's absence. See the PROGRAM POLICY SHEET for more information.

For more information, please call the Extended Day office at (978) 448-0398.

Extended Day Program

2018-2019

Groton-Dunstable Regional School District
P.O. Box 426, 348 Main Street. Groton, MA 01450
978-448-0398 PTYC Groton
978-649-4191 Union Bldg. Dunstable
FAX: 978-448-1214
stwomey@gdrsd.org lgrove@gdrsd.org
Tax ID# 042432094

PROGRAMS OFFERED

(for children enrolled in the Groton-Dunstable School District)

Grades K – 8	Before School Care
Grades K – 4	Before & After School Care
Grades 5 – 8	Middle School Youth Club
Grades K – 8	Vacation Week Care

FILLS UP FAST! SIGN UP EARLY!

We are ready to have a great year!



EXTENDED DAY 2018-2019

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Tuition payment is due by the 1st of each month - Late fees apply if received after the 5th of the month
MAKE CHECK PAYABLE TO GDRSD

A \$25 FEE APPLIES IF RECEIVED AFTER AUGUST 9, 2018 *(forms turned in without registration fee payment will be returned)*

**Space is limited & fills up fast. Register as early as possible to ensure a spot!
 Fees shown are the monthly cost**

	2 DAYS	3 DAYS	4 DAYS	5 DAYS
EARLY START 7:00 – 9:00 a.m.	\$110	\$146	\$171	\$191

P.M. SESSIONS (<u>Grades K-4 only</u>)	2 DAYS	3 DAYS	4 DAYS	5 DAYS
<i>Pick Up by 5:00 p.m. (gr K-4)</i>	\$130 / \$144*	\$175 / \$190*	\$208 / \$223*	\$296
<i>Pick Up by 6:00 p.m. (gr K-4)</i>	\$177 / \$207*	\$247 / \$277*	\$292 / \$321*	\$360

**cost if one of the scheduled days is a Friday (due to half-day schedule)*

MIDDLE SCHOOL (Grades 5-8)	2 DAYS	3 DAYS	4 DAYS	5 DAYS
<i>Grades 5-8</i>	\$216/\$231*	\$278/\$293*	\$359/\$373*	\$397

**cost if one of the scheduled days is a Friday (due to half-day schedule)*

DROP-IN FEES (subject to available space on any given day)

MUST HAVE PROGRAM REGISTRATION ON FILE

Attendance without pre-registration not allowed. Space is limited and not guaranteed.

Drop-In fees are due within 5 calendar days of attendance. If not paid, you will be billed a \$10.00 late payment fee.

EARLY START	\$18	
HALF-DAY (p/u by 3:00)	\$27	(Drop in for half-days is not guaranteed)
HALF-DAY (p/u 6:00)	\$39	(Drop in for half-days is not guaranteed)
AFTER SCHOOL	\$27	
Middle School HALF-DAY	\$31 3pm p/u	(Drop in for half-days is not guaranteed)
Middle School HALF-DAY	\$39 6pm p/u	(Drop in for half-days is not guaranteed)
Middle School Drop In	\$31	
VACATION DAY	\$61	(\$84.00 – Vacation/Curriculum Day drop-in without prior notice)

EXTENDED DAY REGISTRATION FORM 2018-2019

TO REGISTER FILL OUT FORM & RETURN TO GDRSD EXTENDED DAY PROGRAM, PO BOX 426, GROTON, 01450 or drop off at the Ext Day Office at the Peter Twomey Youth Center

If you withdraw during the school year and re-enter at a later date you will be charged the \$25 Registration Fee.

A \$25 FEE APPLIES TO REGISTRATION'S RECEIVED August 10, 2018 through June 2019
forms turned in without registration fee payment will be returned

REGISTRATION FORM REQUIRED EVERY YEAR

(your form will be returned if not filled out COMPLETELEY-please fill in every field)

You will receive a Pick Up Release Form that must be returned to complete your registration

Today's Date: _____	Start Date: check if First Day of School <input type="checkbox"/> <input type="checkbox"/> OTHER DATE (please specify date) _____
NAME:(one child per form) _____	GRADE (as of Sept 2018) REQUIRED: _____ Form will be returned if left blank
SCHOOL(required): _____	BUS # _____
Parent 1 Name: _____	
Parent 2 Name: _____	
Street Address: _____	PO BOX: _____
Town: _____	Zip: _____
Phone 1 #: _____	Phone 2 #: _____
Phone 3 #: _____	Phone 4 #: _____
E-Mail(s) – Required (please put all emails addresses you want information sent to) Form will be returned if not provided (please print clearly): _____ _____	

AM only: 7:00-9:00 am	M	T	W	TH	F
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PM only: dismissal to 5:00 pm (gr K-4 only)	M	T	W	TH	F
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PM only: dismissal to 6:00 pm (gr K-4 only)	M	T	W	TH	F
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MIDDLE SCHOOL (Grades 5-8; dismissal-6:00 pm)	M	T	W	TH	F
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DROP IN ONLY *Space is limited, first come first serve; availability not guaranteed*

GROTON DUNSTABLE REGIONAL SCHOOL DISTRICT EXTENDED DAY PROGRAM

Peter Twomey Youth Center, 348 Main St., P. O. Box 426, Groton, MA 01450
Phone 978-448-0398 Fax 978-448-1214

EMERGENCY INFORMATION 2018-2019

ALL FIELDS MUST BE FILLED OUT (in not applicable please put N/A)

Incomplete forms will be returned.

Student _____	Grade _____	Bus No. _____ (if known)
Town _____	Zip _____	Home # _____
Where can parent/guardian be reached if not at home?		
Parent 1 _____	Parent 2 _____	
Name	Telephone #	Name Telephone #
List 2 neighbors or <u>nearby</u> relatives who will assume temporary care of your child if you cannot be reached:		
1. Name _____	Home # _____	Cell # _____
2. Name _____	Home # _____	Cell # _____
IN CASE OF ACCIDENT OR SERIOUS ILLNESS, I REQUEST THE SCHOOL CONTACT ME. IF THE SCHOOL IS UNABLE TO REACH ME, I HEREBY AUTHORIZE THE SCHOOL TO CALL 911 or THE PHYSICIAN INDICATED BELOW AND TO FOLLOW THEIR INSTRUCTIONS. IF IT IS IMPOSSIBLE TO CONTACT THIS PHYSICIAN, THE SCHOOL MAY MAKE WHATEVER ARRANGEMENTS SEEM NECESSARY.		
Physician's Name _____	Address _____	
Office Telephone # _____	Fax # _____	
Allergies _____		
Other _____	Conditions: _____	

E-Mail Address _____	Please Print CLEARLY
Permission to Publish Photos _____	Yes, with name _____ Yes, BUT without name _____ No

PERMISSION SLIP 2018-2019	
During the school year, on half days, and vacation days, the staff of Extended Day sometimes takes the children for walks around the school grounds, walks to the Town Playground/Library, the Groton Exchange, etc. (NOT ALL ACTIVITIES APPLY TO ALL GRADE LEVELS) . In the winter, we also enjoy sledding on the hill behind the Middle School. Please check the activities your child has permission to participate in:	
My child _____ has permission to participate in the following checked activities:	
_____ Walks Around Campus	_____ Groton Exchange (MS Grades Only)
_____ PG Movies	_____ Flo-Ro School Playground (PTYC & Vacation Weeks Only)
_____ Sledding	_____ Town Field (PTYC & Vacation Weeks Only)
	_____ Town Playground (PTYC & Vacation Weeks Only)
_____	_____
Parent's Signature	Date