

GROTON-DUNSTABLE REGIONAL SCHOOL COMMITTEE  
Personnel & Negotiations Committee Meeting Minutes  
Prescott School  
October 15, 2009 – 7:00 PM

J. Sjoberg called the meeting to order at 7:00pm.

Present: P. Funch, E. Dichter, J. Sjoberg, Dr. Genovese, Joanne Rys (on phone)

**Superintendent Focus Group Planning**

- Joanne distributed a list of helpful suggestions for planning and administering focus groups.
- Citizens and town government must be separate because of SC vote.
- Dr. G will coordinate Admin Council group.
- Teachers group will meet at 3:15pm at a central location.
- Support staff and central office group will work with Dr. G and school principals.
- Parents group will be in the evening at 7pm.
- Town government group will be in the evening at a neutral site.
- There will be two citizens groups: one daytime and one evening. Funch suggested holding the daytime group at the Senior Center during van hours.
- Students group will be organized with HS principal during a convenient time.
- Joanne will stay locally over back-to-back days to make better use of her time.
- SC group will be the following Tuesday (11/3), at the end of which Joanne will share all data.
- Dichter will create a schedule for all groups (ex-SC) during 10/28-10/30.
- Sjoberg will advertise schedule in local papers (deadline is Tuesday, Oct 20) as well as town website, cable TV, and school bulletin boards. Town Halls will get an invitation.
- Advertisement will encourage anyone to contact NESDEC directly if they are unable to attend a focus group.
- An SC member can attend focus groups to introduce NESDEC and thank the participants, but they will leave before discussions begin.

**Superintendent Salary Range**

- P&N will propose a salary range of \$150K-\$165K to SC for the brochure.

**Superintendent Evaluation**

- Dr. G. distributed Evaluation Instrument and Evaluation Timeline for P&N review.
- P&N will meet Tuesday, Oct 20 at 6:30pm (immediately prior to Groton town meeting) to review evaluation goals and mechanism.

**Business Administrator**

- P&N Discussed need to begin BA search soon. No action taken at this point.

Dichter made a **MOTION** to adjourn at 9:00 PM, and Funch **SECONDED** that motion.  
**MOTION passes 3:0:0**

Respectfully Submitted,  
Erik Dichter