

GROTON-DUNSTABLE REGIONAL SCHOOL COMMITTEE
Personnel & Negotiations Committee Meeting Minutes
Prescott School
September 8, 2009 – 5:45 PM

J. Sjoberg called the meeting to order at 5:50pm.

Present: P. Funch, E. Dichter, J. Sjoberg, Dr. Genovese

Interim Director of Business and Finance (IDBF)

- Dr. G distributed the proposed contract for Clare Jeannotte for IDBF and explained the details.
- Dr. G suggested adding reimbursement for on-the-job travel/mileage expenses.
- C. Jeannotte arrived at 6:05pm, and J. Sjoberg walked her through the contract.
- Job responsibilities: Primarily tracking '10 budget and planning '11 budget (Dr. G will shield her from day-to-day distractions).
- Work schedule: Dr. G proposed Tue, Wed, and ½ Fri (remote).
- Meeting attendance: Monthly B/F and first General SC, as well as offsite meetings as required.
- C. Jeannotte warned us of her intention to take a 2-week vacation (unpaid), and she will try to schedule around the needs of the district.
- Dr. G will take C. Jeannotte on tour of schools and town halls.
- P&N gave consensus support for the hire.
- Full SC will vote on hire at general meeting Wed, Sep 16.

Next meeting is scheduled for Sep 21.

E. Dichter made a **MOTION** to adjourn at 6:45 PM, and P. Funch **SECONDED** that motion.
MOTION passes 3:0:0

Respectfully Submitted,
Erik Dichter